



**KAVYASREE K**

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## Profile

I am a passionate and dedicated individual seeking a Medical Scribe position. I have honed my skills in multitasking, attention to detail, and familiarity with electronic health records (EHR) systems. I possess excellent written and verbal communication abilities, ensuring accurate documentation and efficient communication with healthcare providers. My experiences in treating patients have instilled in me a profound respect for patient privacy and discretion when handling sensitive information. Motivated by a desire to provide exceptional patient care, I am excited to join a collaborative healthcare team and contribute my talents towards delivering high-quality services.

## Education

- ✚ Diploma in medical scribing  
(Luminis institute of medical scribing)
- ✚ Bachelor of science in computer science  
(2020-2023) (Calicut university)
- ✚ Plus Two (Computer science)
- ✚ SSLC

## Skills

- ✚ Medical terminology: Proficient in understanding and utilizing medical terminologies.
- ✚ Communication: Clear communication with healthcare providers and staff.
- ✚ Attention to details: Through documentation while adhering to protocols.
- ✚ Active listening: Attentively capture information's from healthcare providers.
- ✚ Medical knowledge: Basic understanding of anatomy.
- ✚ Typing speed and accuracy: Fast and precise typing skill with 50words per minute.
- ✚ Time management: Efficiently prioritize task in fast-paced environment.
- ✚ Confidentiality (HIPPA compliance): Strict adherence to patient privacy laws.
- ✚ Valid a four and two-wheeler driving license.

Date of birth : 12/08/2002

Sex : Female

Nationality : Indian

Marital Status : Unmarried

## Language Known

English

Malayalam

Hindi

## Computer Skills

M.s word

Transcription

Typing skill

Medical documentation

Medical transcription

Medical coding

## Contact details

Kavyam Kandoth (house)

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