

# SNEHA JAYASANKAR

Medical scribe



+91 9746894237



[snehajayashankaran744@gmail.com](mailto:snehajayashankaran744@gmail.com)



Palloor meethal house  
Eramala post. Onchiyam  
Kozhikode, Kerala 673308

## About Me

Hello! I am Sneha. I have 1 year experience working as a medical transcriptionist in a reputed hospital and healthcare analyst in an MNC company. I have completed certificate program in Medical Scribing and learned medical language and medical documentation process.

## Experience

- SIMS HOSPITAL ( Sep 2022- April 2023)

Vadapalani. Chennai.

Medical transcriptionist (Dept.of Dermatology)

Medical transcriptionist act as professional assistants to doctors and help them to deliver high quality patient care. Reviews, verifies, and scribe document records to ensure the documentation complies with regulations and internal quality control practices.

- S10 HEALTH CARE PVT. LTD. ( May 2023- Aug 2023)

Guindy, Chennai.

Trainee Health Information Analyst. – Experience of supporting healthcare providers and their patients by using EHR to complete confidential medical documentation summaries of patient encounters.

## Education

**2022**

Certificate in Medical scribing

Certification programming in medical scribing.

(Completed first level Certification with typing(45-55 WPM), medical coding, & language of Medicine.)

**2019**

Graduation

Batcher of Computer Science.  
University of Calicut.

**2016**

Govt. Girls HSS Madappally.

Higher Secondary School.  
Kerala State Board Syllabus

**2014**

Govt. Girls HSS Madappally.

Secondary School Leave Certificate  
Kerala State Board Syllabus

## Language

English

Malayalam

Tamil

## Expertise

- Document writing
- Proof reading skills
- Research skills
- Auditing skills
- Computer skills - Microsoft Word, Excel, Power point
- Ability to work under pressure.

## Reference

**Dr.K Sharmatha, MBBS, DDVL**  
**SRM Institutes of Medical science.**  
**Vadapalani, Chennai- 600026.**