



KESIYA SANDRA MENDEZ

📍 Palakkal house, Manassery,
Mundamveli PO,
Kochi,
PIN 682507,
Ernakulam, Kerala, India

☎ +91 9746047464

@ kesiyasandra@gmail.com

✈ Skills

Communication, Listening, Work ethic,
problem solving.

👥 Reference

Gopalakrishnan - A2Z Driving institute,
Kochi
HR
9544848865

👤 Personal Details

Date of Birth : 05/05/2001

Marital Status : Married

Nationality : Indian

🎯 Career Objective

To obtain a position where my skills and experience can be utilized to drive success and achieve organizational objectives.

📁 Experience

- **A2Z Driving institute** March 2022
- April 2023
Customer relationship officer
One year experience as customer relationship officer at A2Z driving institute

🎓 Educational Qualifications

- **BA History** 2018 - 2021
Maharajas college, Ernakulam
Mahatma Gandhi University
- **Higher Secondary - Humanities** 2016 - 2018
Edward Memorial Government Higher Secondary school, FortKochi.
Board of Higher Secondary examination
- **S S L C** 2015 - 2016
O.L.C.G.H.S.S, PALLURUTHY
Board of Public Examination

👤 ADDITIONAL QUALIFICATIONS

- Domestic Data entry operator
Quess Corp Limited
- Diploma in Hospital Administration
International school for skill development
June 2023 - December 2023

👤 TECHNICAL SKILLS

- • English typing
- Microsoft word
- Internet and Email

👤 INTERNSHIP

- Completed 16 days internship from Eben Telecom Document management system,

👤 LANGUAGES KNOWN

- Malayalam, English