



ABHISHEK SATHYAN

CONTACT

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Vattakkattu (H) Methala P.O,
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SKILLS

Dedicated

Problem solving

Quick learner

ACHIEVEMENTS & AWARDS

Successfully completed Microsoft office excel Specialists 2016

LANGUAGES

English - Read-Writing-Speaking

Malayalam - Read-Writing-Speaking

PERSONAL DETAILS

Date of Birth : 04/11/1996

Marital Status : Single

Nationality : Indian

Religion : Hindu

Gender : Male

OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

EXPERIENCE

Rajagiri Hospital

02-08-2021 - 30-4-2023

Junior Operations Executive

- Billing and Auditing
- Interacting with patients bystander
- Cash Handling
- Dealing with customers queries and complaints

EDUCATION

APJ Abdul Kalam Technological University

2018 - 2020

Master of Business Administration - Finance and Marketing - Sree Narayana Gurukulam college of Engineering Kadayiruppu, Ernakulam

Mahatma Gandhi University

2015 - 2018

B.com Computer Application - Ilahia college of arts and science, Muvattupuzha, Ernakulam

Board of Higher Secondary Education

2015

Higher Secondary (+2) - GHSS Kallil

Board of Public Examination

2013

SSLC - GHSS Kallil

CERTIFICATION

SAP FICO

Microsoft Office Excel Specialist 2016

TECHNICAL SKILLS

SAP FICO

Microsoft Excel

Word

Power Point



INTERESTS

- Listening Music
- Traveling
- Gaming