



# MARY CHINCY V.C.

## PROFILE

Worked as a medical transcriptionist (2 years and 4 months) in 2010 to 2012 with Spectrumsofttech Solutions pvt Ltd in Ernakulam. I had about a 12-year career gap to bring up my children and take care my sick mother-in-law. Now the situations turned favorable to continue my dream job as a medical transcriptionist. I consider my self a responsible and orderly person.

## CONTACT ME

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## EDUCATION

### M G UNIVERSITY

BSc zoology

*Medical analysis training programm at  
Spectrumsofttech Solutions pvt. Ltd.*

## LANGUAGE

Malayalam and English

## COMPUTER SKILLS

Microsoft Word  
Microsoft excel  
Mailing  
Microsoft PowerPoint.  
Slide presentation.  
Typing (higher).  
Tally.