

Kamal Dev S

Hospital Administration



 Aluva , Kerala 683105

 9074793424

 kamaldevs2002@gmail.com

Adaptable and driven with strong work ethic and ability to thrive in team based individually motivated settings. Communicative and team- oriented, hardworking and reliable with strong Customer Service and Leadership skills. Offering patience, kindness and willingness to learn new tasks.

Community-oriented Officer comfortable working in high-stress situations and coordinating emergency responses. Proactive about using proper protocols while on duty and interacting with community contacts.

Education

2024-04

- **Diploma In Hospital Administration**

Unique Occasio - Ernakulam

2023-05

- **B Voc Tourism**

Sree Sankara College Kalady - Kalady

2020-03

- **High Secondary**

Keezhilam High Secondary School - Keezhilam

2018-03 2018-01

- **Highschool**

GHSS South Vazhklulam - Ernakulam

Aggregate: 85%

Work History

2024-01 - 2024-05

- **Public Relation Officer Under Guest Relation**

Thiruvalla Medical Mission Hospital

- Worked as a 4 months internship trainee under Guest Relation Department
- Developed and maintained strong relationship with the patients in both OUT patients and In patients

2023-01 - 2023-04

- **Academic Training**

Parakkat Nature Resort Munnar

- Real-life working experiences and interactions with the real guests, emphasizing on teamwork and hospitality management. As well as cross-functional or departmental cooperation to provide excellent service to guests. Table manners and banquet arrangement training.

2022-01 - 2022-01

- **Internship**

Kochi Marriott Hotel

- Assisted in resolving customer complaints professionally and promptly.
- Maintained up-to-date records of transactions related to front desk operations such as room reservations, bills receivables, etc., using appropriate software systems

Languages

- English


Advanced (C1)

- Malayalam


Advanced (C1)

Skills

- Professional Demeanor
- Patient Care Assessment
- Quality Assurance
- Wellness Services
- Patient education and counseling



Expertise

- Graphic design
- Video Editing
- Photography
- Photo Editing
- Canva

References

- **JOLLY K GEORGE**
Guest Relation Manager
Thiruvalla Medical Mission ,Phn: 8078540945