

Dr. Adaline Diana Douglas



ADALINE DIANA DOUGLAS

Experience

March 2023 – May 2023

Medical Coder • Analyst • Dynamed Healthcare Solutions, Kochi, India

Feb 2016– Apr 2016

Dentist • Trainee • Cochin Dental Clinic, Kochi, India

Jun 2015– Sep 2015

Dentist • Trainee • Elanjikkal Dental Clinic , Kochi, India

2013–2014

Intern • Rajas Dental College, Nagercoil, Tamil Nadu

Overall Responsibility & Experiences

as Medical Coding analyst :

- Familiarization with the SAP and Software (INSTA) which is used by the company for the reviewal of the claims
- Analysis and updating of the medical records/cases for the claim checks
- Identification of the queries and discrepancies in the medical records, updating the data and further analysis
- Reducing the discrepancies, proper marking and highlighting the reasons for acceptance of the claims
- Providing the error free records and updating the same for the claim approvals
- Utilising the instruments of Dynamed so as to minimise the denials of the claims and processing the records accordingly through improved reconciliation process

Twinsdale, Kunnumpuram,
Cochin, Kerala



+91 999 5980 823



adalineddouglas@gmail.com



as Dentist:

- Performing dental and intra oral examination of children and adults, including evaluation of medical records, recognition, and diagnosis of pathological or irregular conditions.
- Cavity preparation on teeth for restoration with silver amalgam, composite, and glass ionomer fillings.
- Performing scaling, root planning and minor periodontal procedures.
- Assisting flap surgeries and bone grafting procedures.
- Performing single tooth and multiple teeth extractions and removal residual root tips.
- Fabricating complete denture prosthesis, removable partial dentures, and preparation of teeth for fixed partial denture.
- Taking dental radiographs, processing, and evaluating the x-rays.

Education

Medical Coding | 2022 , Member ID : 02133219
Antons Medical Coding, Cochin

Bachelor of Dental Surgery | 2009 – 2013
Rajas Dental College, Nagercoil, Tamil Nadu

Higher Secondary | 2008
Indian School Darsait, Muscat, Oman

Skills

Fluent in English, Malayalam, Tamil
Attention to details
Good Listener
Good People Management skill

References :

Dr. PG Annie
Dr. Akhil Mathew

