

ANJALI PRADEEP

Medical scribe

📞 6238296951

📍 Kollam, Kerala, India

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SUMMARY

Highly motivated and detail-oriented recent graduate with a strong foundation in medical terminology and a passion for the healthcare field. Eager to learn and contribute as a medical scribe, supporting physicians in delivering efficient patient care.

ACHIEVEMENTS

💎 **Successfully completed a medical terminology course, enhancing understanding of medical vocabulary and improving ability to document patient interactions accurately.**

Helped me develop crucial skills like active listening, time management, and organization, which are beneficial in any field.

EDUCATION

Medical Scribing

Luminis Institute Of Skill Training

📅 07/2023 - 04/2024

Computer Science

St Antony's Higher Secondary School

📅 06/2021 - 03/2023

LANGUAGES

English
Proficient



Malayalam
Native



Tamil
Advanced



Hindi
Intermediate



SKILLS

- **Excellent written and verbal communication skills in English.**
- **Proficient in typing with strong speed and accuracy**
- **Active listening and ability to follow instructions precisely.**
- **Strong organizational skills and time management.**

- **Highly proficient in English grammar, punctuation, and spelling.**
- **Ability to prioritize tasks and work effectively in a fast-paced environment.**
- **Highly dependable and committed to maintaining patient confidentiality.**

VOLUNTEERING

Junior Red Cross Volunteer

Junior Red Cross

📅 04/2018 - 03/2021

- Assisted in organizing blood donation drives, promoting blood donation awareness among students.
- Maintained records and coordinated logistics for various Red Cross events at school.
- Collaborated effectively with fellow volunteers to achieve team goals.

DECLARATION

- ✓ **I hereby declare that the information provided in this CV is true and accurate to the best of my knowledge.**