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- Kuthukuzhy(PO),
- Kothamangalam
  - Ernakulam,

Kerala,India- 686691

#### PERSONAL DATA

Gender : Female Date of Birth : 11/04/1998 Nationality : Indian

#### LANGUAGES

- English
- Hindi
- Malayalam

#### SKILLS

- Analytical skills
- Active Listening
- Business ethics
- Commitment to confidentiality
- Communication skills
- Computer skills
- Critical thinking
- Cultural Competency
- Emotional Intelligence
- Ethical understanding and behavior
- Flexibility
- Observation
- Openness to growth
- Patience
- Problem- solving
- Resilience
- Self-awareness
- Teamwork

# NEHA NAIR

# PROFILE

A versatile and compassionate professional, I am adept at seamlessly blending the roles of Trainer, Counselor, and Psychologist to foster individual growth and well-being. With a robust background in psychology and counseling, coupled with extensive experience in training and development, I bring a unique skill set to any organizational setting. Passionate about empowering others to overcome challenges and achieve their full potential, I am committed to utilizing my expertise to support individuals in their personal and professional journeys.

## WORK EXPERIENCE

#### Child Psychologist

Jayanil Hospital ,Kerala, India (05 October 2022 - 05 April 2024 )

- 1. Conduct psychological assessments for children and adolescents.
- 2. Develop personalized treatment plans based on assessments.
- 3. Provide evidence-based psychotherapy and counseling.
- 4. Implement behavioral interventions for targeted challenges.
- 5. Offer support and guidance to families and caregivers.
- 6. Manage crises and conduct risk assessments as needed.
- 7. Collaborate with multidisciplinary teams for comprehensive care.
- 8. Educate patients and families on mental health topics.
- 9. Maintain accurate documentation of patient progress.
- 10. Advocate for patients' needs and rights within the healthcare system.

# **EDUCATION QUALIFICATION**

Master Of Science - *Clinical Psychology* (2020 – 2022) Sahrdaya College Of Advanced Studies *Calicut University*, India

#### Bachelor Of Arts -Triple Major (2017-2020)

Psychology, Journalism with Optional English

T John College

Bangalore University ,India

#### **INTERNSHIP**

- Government Mental Health Centre
- (Duration One Month)
- Thiruvananthapuram , Kerala , India

### **CERTIFICATION COURSES**

• Child Development: The First Six Years of Physical Development- Alison online certification course

- Basic level training in Person- Centered Therapy Institute for counselling and
- transactional analysis (ICTA)
- Fully accredited Professional Child Psychology Diploma Udemy certification course
- Counselling Children and Adolescents Accredited Certificate Udemy certification course
- Understanding Child Development and Disabilities Alison online certification course
  Rational Emotive Behavior Therapy REBT Accredited Certificate Udemy certification
- course
- Basic level training in Counselling skills and Psychotherapy Santhwana Institute of Counselling and Psychotherapy
- Diploma in Positive Psychology Alison online certification course
- Diploma in MS Office JTEC computer solutions institute
- The NLP Confidence and self-esteem break through programme Udemy certification
- course
- Psychology, Biology and Behavior Alison online certification course

# **PROFESSIONAL SKILLS**

#### Education

• Provided one-on-one and group counseling sessions for students.

• Evaluated and documented the student progress and behavior, recommending tactics to improve tutoring effectiveness.

• Improved test scores by focusing on reading comprehension through one-on-one tutoring sessions.

#### Program Management

- Gathered necessary paperwork and applications for students to initiate enrollment process.
- Used data information to monitor students' progress and recommend solutions for improvement.

#### Communication

• Maintained a positive relationship with students, faculties and administration.

• Conducted community workshops to promote different programs and educate the public on available services as well as mental health awareness.

# **ACHIEVEMENTS and AWARDS**

- Certified workshop MS Word and Adobe Photoshop and InDesign
- Research Paper Presentation in T John College
- First and second rank in Psychology Quiz and Drawing competition
- Runner-up in All India Drawing Portrait and Psychology Quiz competition

# DECLARATION

I hereby declare that all the above-mentioned information given by me is true and correct to the best of my knowledge and belief.

Place: Kerala

Neha Naiv