



AKARSH P V

CONTACT

- 7736492400
- akarshpv31@gmail.com
- Uthram, Puthiyaparamba Road, Alavil,
Kannur 670008

PERSONAL DATA

- Date of Birth : 31-08-2002
- Nationality : Indian

COMPUTER SKILL

- MS Word
- MS PowerPoint
- Transcription
- Editing

LANGUAGES

- English
- Malayalam
- Hindi
- Tamil

SOFT SKILLS

- Time Management
- Teamwork
- Adaptability
- Problem Solving
- Critical Thinking

PROFESSIONAL SUMMARY

As a diligent and passionate individual pursuing a Diploma in Medical Scribing, I bring a blend of enthusiasm for healthcare and a commitment to precision in documentation to the table. With a keen eye for detail and a deep understanding of medical terminology and procedures, I am dedicated to ensuring accurate and efficient patient records. My strong communication skills and ability to collaborate seamlessly with healthcare professionals enable me to excel in accurately transcribing medical encounters. In addition to my proficiency in medical documentation, I possess a typing speed of 60 words per minute, ensuring timely and precise transcription of critical information. I am eager to contribute to the healthcare field by providing vital support to healthcare providers, ultimately enhancing patient care and satisfaction.

EDUCATION

● Diploma in Medical Scribing | Pursuing

Luminis Institute of Skill Training

● +2 | 2018-2020

Azhikode Higher secondary school

● SSLC (ICSE) | 2018

Sreepuram English medium school

SKILLS

- **Medical Terminology:** Proficient in medical jargon for accurate documentation.
- **Attention to Detail:** Meticulous recording for error-free records.
- **Typing Speed & Accuracy:** Fast and precise typing (60 WPM) for efficient transcription.
- **Communication Skills:** Clear communication for accurate transcription.
- **Technology Proficiency:** Skilled in medical transcription software for efficient documentation.
- **Confidentiality (HIPAA Compliance):** Strict adherence to patient privacy laws.