



SIDDIQUE MP

CONTACT

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📍 sharjah, Al Dhaid
UAE

PERSONAL DETAILS

DOB: 10-03-2000

Blood group: O +ve

Nationality : India

Marital Status : Single

LANGUAGES

- Malayalam
- English
- Hindi

INTERESTS

READING,
SOCIAL NETWORKING,
TRAVELING

PROFILE

To work in an organization where by my acquired skills, training and work experiences can be used in full capacity to fulfill the objectives of the organization while achieving personal and professional growth.

EDUCATION

2023

MEDICAL TRANSCRIPTION

TRANSORZE SOLUTIONS PVT LDT

2018

**BRANCH : BIO SCIENCE
BOARD OF HIGHER SECONDARY
EDUCATION**

2016

**CENTRAL BOARD OF SECONDARY
EDUCATION**

EXPERIENCE

◆ MEDICAL TRANSCRIPTION

ASTER MIMS KOTTAKKAL

Worked as Medical Transcriptionist for a time period of 8 Months in health care sector

PERSONAL TRAITS

- ◆ Good communication skills, Likes taking up responsibilities,
- ◆ Strong belief in team workhand committed workmanship, Quick learner, Pleasing personality and Hard Working.
- ◆ Expert knowledge of the selling process and effective sales techniques
- ◆ Optimistic and a positive can-do attitude
- ◆ Excellent communicator and relationship building skills

TECHNICAL SKILLS

- ◆ Good typing skill of 40
- ◆ Medical terminology
- ◆ Listening skills
- ◆ Good english comprehensive, Grammar
- ◆ Attention to detail
- ◆ Documentation charting

DECLARATION

I hereby solemnly and sincerely affirm that the particulars furnished above are true and correct

Place :

SIDDIQUE MP

Date :