



**DHIYA P BIJU**

## CONTACT



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Anjanam(H)  
S L Puram P.O  
Alappuzha  
PIN : 688522

## PERSONAL DETAILS

GENDER : FEMALE  
MARITAL STATUS : UNMARRIED  
NATIONALITY : INDIAN  
FATHER'S NAME : BIJU.P  
DOB : 20-09-2000  
BLOOD GROUP : O -VE  
AADHAR NO : 221207796951

## CAREER OBJECTIVE

Seeking a challenging position in a reputed company that provide the opportunity to expand by abilities and knowledge

## EDUCATION

- **Medical scribing**  
Transorze solutions, kochi, kerala  
2023
- **Bachelor of Science**  
BSc Physics  
St. Xavier's college, vaikom  
M.G University, Kerala  
2020-2022
- **Senior Secondary Education**  
GSMM GHSS, S L Puram,  
Alappuzha  
2017-2019

## SKILLS

### HARD SKILLS

- Typing speed (43 wpm)
- Typing accuracy(95%)
- Anatomical knowledge
- MS Word
- MS Excel
- Copywriting

### SOFT SKILLS

- Adaptable
- Hardworking
- Confident
- Goal oriented
- Excellent
- communication skills
- Leadership skills

## LANGUAGE

- Malayalam  (Native)
- English  (Fluent)
- Hindi  (Basic)
- Tamil  (Basic)

## DECLARATION

I, hereby declare that the above-mentioned information is true to the best of my knowledge and belief.

DATE: 04-10-2023

PLACE: ALAPPUZHA

DHIYA P BIJU