



SONA SHAJI

PROFILE SUMMARY

Experienced Staff Nurse in the Medical & Surgical Unit, with 1 year of dedicated service. Proficient in comprehensive patient care, collaboration with interdisciplinary teams, and maintaining high standards of safety and infection control. Strong communication skills and adaptable to dynamic healthcare environments. Committed to delivering optimal patient outcomes and continuous professional growth.

KEY SKILLS

- Patient Care
- Work Ethic
- Infection Control
- Leadership Quality
- Emergency Response
- Time Management
- Patient Education
- Problem Solving Ability
- Adaptability
- Clinical Skills
- Honesty

EMPLOYMENT CHRONICLE

STAFF NURSE | 12 Oct 2022- 17 Nov 2023

TRAVANCORE MEDICAL COLLEGE HOSPITAL, KOLLAM, KERALA, INDIA-
(NABH Accredited)

DEPARTMENT: MEDICAL & SURGICAL UNIT

BEDS:900

KEY RESPONSIBILITIES

- Providing comprehensive nursing care, including assessment, vital sign monitoring, medication administration, and assistance with daily activities.
- Collaborating with healthcare professionals to develop and implement individualized care plans.
- Responding promptly to medical emergencies and providing necessary support, including CPR.
- Maintaining accurate patient records in compliance with hospital policies and regulations.
- Educating patients and families on medical conditions and self-care techniques.
- Adhering to infection control protocols to prevent spread of infections.
- Collaborating with interdisciplinary team members for coordinated patient care.
- Participating in quality improvement initiatives to enhance patient care outcomes and promote safety.
- Engaging in ongoing professional development to stay updated on nursing practices.
- Advocating for patients' rights and addressing concerns to promote patient-centred care.
- Mentoring and guiding junior staff members to ensure consistency in patient care standards and practices.
- Participating in community outreach programs to promote health education and disease prevention in the local community.

CONTACT

+91 7902587015

sonashaji781@gmail.com

Pallithotathil House Eruva PO
kayamkulam

ACADEMIC CREDENTIALS

BSC NURSING | 2022

- Travancore College of Nursing, K U H S

HIGHER SECONDARY | 2017

- Board of Higher Secondary Examination, Kerala, India
- M S M H.S.S, Kayamkulam

SSLC | 2015

- Board of Public Examination, Kerala, India
- ST. Mary's G.H.S.S, Kayamkulam

REGISTRATIONS

KERALA REGISTRATION

Registration No: KL03202204510

Date of Issue : 15/09/2022

Date of Expiry : 14/09/2027

CERTIFICATIONS

ACLS -AHA

Date of Issue :03/02/2024

Date of Expiry :02/2026

BLS- AHA

Date of Issue :09/12/2023

Date of Expiry : 12/2025

AREA OF EXPERTISE

- Patient Advocacy
- Professional Development
- Quality Improvement
- Patient Education
- Treatment Planning

COMPUTER PROFICIENCY

MS Office	★ ★ ★ ★ ★
Adobe	★ ★ ★ ★ ★
Basic Operation	★ ★ ★ ★ ★
Internet & Email	★ ★ ★ ★ ★

LANGUAGES KNOWN

English	 100 %
Malayalam	 100 %

INTERESTS



Songs



Travelling



Reading

REFERENCE

- Available upon request

EQUIPMENT S HANDLED

- ECG Machine
- Cardiac Monitor
- Syringe & Infusion Pump
- Nebulizer
- Pulse Oximetry
- Glucometer
- Suction Apparatus
- Defibrillator
- Syringe Destroyer
- Oxygen Cylinder

PERSONAL STRENGTHS

- **COMMUNICATION** - Interpersonal skills – verbal, problem solving and listening skills in any administrative role.
- **SERVICE** - Having a client focused approach Skills include Patience, Attentioness and a positive language.
- **ORGANIZATION** - Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- **MANAGEMENT**- Management skills to direct others and review others performance.

PERSONAL DOSSIER

Gender	: Female
Date of Birth	: 06/03/1999
Nationality	: Indian
Marital Status	: Married

PASSPORT DETAILS

Passport Number	: T9895853
Date of Expiry	: 30/09/2029
Date of Issue	: 01/10/2019
Place of Issue	: Trivandrum

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars

SONA SHAJI