

# RESHMA REGHU

## CAREER OBJECTIVE

To pursue a challenging career with dedication and provide my efficiency to the fullest in a professional organizational environment wherever I serve my duties that will discover the potential in me.

## ACADEMIC QUALIFICATIONS

### Bachelor of Arts in English & Malayalam Literatures

- Sree Narayana College, Kollam, Kerala  
(University of Kerala)

2022-2025  
(PURSUING)

### Diploma in Hospital Administration (TUV-SUD)

- International School of Skill Development, Kochi, Kerala

July 2024- February 2025

### Diploma in Operation Theatre & Anaesthesia Technology

- Welcare Institute of Paramedical Sciences, Kochi, Kerala  
(Directorate of Medical Education)

2017-2020

### Class Plus Two (Bio-Maths)

- Govt. Girls Higher Secondary School, Kayamkulam, Alappuzha, Kerala  
(Kerala Board of Higher Secondary Education)

2015-2017

### Class 10th (SSLC)

- St. Mary's Girls Higher Secondary School, Kayamkulam, Alappuzha, Kerala  
(Kerala Board of Public Examination)

2011-2015

## REFERENCE

### Mrs. Maria John

Faculty Hospital Administration  
International School of Skill Development

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### Dr. George Joseph

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## CONTACT

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13 April 1999

## SKILLS

- Medical Knowledge
- Data Entry
- Microsoft Office
- Time Management
- Leadership
- Effective Communication
- Adaptability

## LANGUAGES

- Malayalam (L,S,R,W)
- English (L,S,R,W)
- Tamil (L,S,)
- Hindi (L,R,W)

## INTERESTS

- Volunteering
- Traveling
- Gardening
- Community Involvement
- Music
- Animal Husbandary
- Cooking