

## **Curriculum Vitae**

**Name:** Vergilius Preath Raj

**Date of Birth:** 24/09/1975

**Sex:** Male

**Father's Name:** Mr. A. Raju

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**Residential Address:**

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Saravanampatti  
Coimbatore 641035

**Educational Qualification:**

Higher Secondary Education: St.Michael's Higher Secondary School, Coimbatore.

**Professional Qualification:**

1. Medical transcription training from KGISL 28, December, 1998, which includes training in English grammar to edit documents and reports.
2. Seyyone Software Solutions 2003-2008 as an Editor.
3. Focus Infosys 2008-2011 as an Editor.
4. Team Leader in Agaran 2011-2013 (Closed down).
5. Quality Analyst at British Orient (2013-2015)
6. Senior Healthcare Documentation Analyst at Aquity Solutions Pvt Ltd (formerly MModal). (2015-2019)
7. QA at Imedx Information Services Pvt Ltd (2019-2022)
8. Quality Documentation Specialist training and working (Medical Scribe) at Nuance Transcription Services (February 2022 to July 2023).

**Worked on:**

**EDITED MEDICAL DOCUMENTS THAT INCLUDE:**

1. Operative reports.
2. Discharge Summary.
3. History and Physical examination.
4. Chart notes.
5. Psychiatric reports.
6. Radiology reports.

**MY STRONG AREAS ARE MY ENGLISH LANGUAGE, COMPUTER PROFICIENCY, FAST TYPING AND FAST KEYBOARDING HANDLING SPEED USING SHORTCUTS.**

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I have around 24 years of experience in preparing and editing medical and general transcripts for US and UK clients. I do assure my best efforts and give the accuracy as required by the client.

Sincerely yours,

Vergilius Preath Raj

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