

# MARIYA VARGHESE, MHA, BBA

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## PROFESSIONAL SUMMARY

Recent Master's in Hospital Administration (MHA) graduate with a Bachelor's degree in Business Administration offering a unique blend of healthcare management expertise and business insight. Skilled in strategic planning, data analysis, communication skills, and problem solving with a strong focus on enhancing operational efficiency and driving organisational success.

## EDUCATION

### MASTER OF HOSPITAL ADMINISTRATION (MHA) NOV 2021 - OCT 2023

Little Flower Institute of Medical Science and Research, Angamaly | Kerala University of Health sciences, Thrissur

### BACHELOR OF BUSINESS ADMINISTRATION (BBA) JUN 2018 - APR 2021

Rajagiri Viswajyothi College of Arts and Applied Sciences, Perumbavoor | MG University

## INTERNSHIP AND PROJECT EXPERIENCE

### PROJECT INTERN | LITTLE FLOWER HOSPITAL, ANGAMALY 2023 | 45 DAYS

- I completed an internship in the Human Resource department, where I gained valuable skills in recruitment, employee relations, documentation and organizational development.
- Surveyed nurses' views on nurse manager delegation skills, finding a strong link to job empowerment and loyalty, suggesting effective delegation boosts nurses' commitment and loyalty.

### PROJECT INTERN | LISIE HOSPITAL, ERNAKULAM 2022 | 15 DAYS

- Studied equipment utilisation in the physiotherapy department, revealing underutilisation and recommending annual utilisation assessment for better resource management.

### ORGANISATION STUDY | KKR GROUP OF COMPANY, KALADY 2020 | 30 DAYS

- Conducted a study on effectiveness of marketing mix

## EXTRA INSIGHTS

- During my post graduation, I had the privilege of training across all departments of our institution esteemed hospital, gaining invaluable insights into the operations of diverse medical units.
- Attended various National Conferences about quality assurance, medication safety and patient safety.
- Leading the coordination of diverse programmes during my college years enhanced my skills in event planning, time management, and collaborative teamwork, while cultivating values of accountability and innovation within me.

## SKILLS

- Adaptability
- Communication Skills
- Leadership
- Observational Skills
- Organizing Skills
- Teamwork
- Problem Solving
- Research Skills
- Time Management
- Typing Skills
- Computer Knowledge (MS Excel, Word, Power Point)