



AMRITHA LEKSHMY G

Renjith Bhavan
Kadamattom P.O.
Kolenchery
Ernakulam
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DOB: 14 July 1996
Father's name: Udayan Pillai
Mother's name: Geetha
Marital Status: Married

LANGUAGES KNOWN

English ● ● ● ● ●
Malayalam ● ● ● ● ●
Hindi ● ● ●
Tamil ● ●

ABOUT ME

I am an enthusiastic, self-motivated, reliable, responsible and hard working person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative. I am able to work well under pressure and adhere to strict deadlines.

EDUCATION

DIPLOMA IN PROFESSIONAL ACCOUNTING 2020
Human Resource Development Centre, Adoor

M.COM FINANCE 2020
B. Ed Centre, Kollam
Kerala University

B.COM CA 2017
Institute of Human Resource & Development
Kerala University

PLUS TWO COMMERCE 2014
Govt. H.S.S Chunakara
Board of Higher Secondary Education

SSLC 2012
V.H.S.S Chathiyara
Kerala Board Of Public Examination

ADDITIONAL CERTIFICATION

Diploma in GST and Professional Accounting.
Diploma in Computerized Financial Accounting – Tally

EXTRA CURRICULAR ACTIVITIES

Participated and won 2nd prize in State level Youth Festival.
Second prize in story writing.

PERSONAL SKILL

Excellent accounting and tax compliance
Core knowledge of accounts
Proficiency in computer skills like MS office & account software
Zoho Books
Sincere and honest
Hardworking
Planning and problem-solving skills
Leadership qualities

EXPERIENCE

Finance Associate
2nd May 2023 - 31st January 2024
(Gunam Beauty Pvt. Ltd., Kochi)

Accountant
21st July 2019 - 31st August 2022
(Varikkolimavullathil Finance, Chathiyara, Thamarakkulam)

HOBBIES & INTEREST

Reading books
Writing poems and story