



Anciya Muhammed

CONTACT

Kakkanad
9037298919
@
anciyamuhammed987@gmail.com

PERSONAL DETAILS

Date of Birth : 23/04/2000

SKILLS

Tally
● ● ● ● ●
Ms office
● ● ● ● ●
Data entry
● ● ● ● ●

LANGUAGES

English
Malayalam
Hindi

INTERESTS

Reading
Travelling

OBJECTIVE

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings.

EDUCATION

Bachelor of Business Administration 2023

Baselios paulose 11 catholicos college ,piravom
6.57%

Plustwo

St.marys higher secondary school
87%

Matriculation

Jama ath residential public school
78%

CERTIFICATIONS

Professional diploma in computerised financial accounting
Certification in word processing and data entry

INTERNSHIP

One month internship at traco cables Ltd ,irumpanam

PROJECTS

Minor project

Study about tata motors company

Management project

Study about employee training and development at traco cables

REFERENCE

Sushan p.k -
94471 86986