

ELIZABATH JESNA

Kadavil House Pizhala P O Ernakulam Pin: 682027
8943653662 | elizabethjesna99@gmail.com



OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

EDUCATION

Bachelor of science (Botany)
2019
St. Teresa's college, Ernakulam

Higher secondary
2016
H.S.S of Jesus, Kothad

Secondary school leaving certificate
2014
H.S.S of Jesus, Kothad

OTHER CERTIFICATES

Certificate of training in Professional Diploma in Computerized Financial Accounting (10/2019)
Training held by Kerala State Rural Women's Electronics Industrial Co-operative Federation Ltd at Royal Institute ,Kaloor

SKILLS

Tally ERP 9
MS office
Excel
Word

EXPERIENCE

Billing and accounting -
Perfect collection, Ernakulam
1 and 9 months experience

Tele caller -
Kuttukaran institute, Kacheripady
6 months experience

PERSONAL DETAILS

Name : Elizabeth Jesna
Date of birth :24/05/1999
Gender : Female
Marital status : Single
Language known : English, Malayalam, Hindi

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Place: Ernakulam

ELIZABATH JESNA

Date: