



ABOUT ME

Seeking a medical scribe position to help doctors with paperwork and patient records. I'm eager to learn and assist in providing excellent patient care while gaining valuable experience in the healthcare field.

CONTACT ME

📞 9895216471

✉ anjanaretheep@gmail.com

📍 Pooppanayil (h)
Maradu
Ernakulam
682304

LANGUAGES

- English
- Malayalam

ANJANA RETHEEPAN

Medical Scribe

EDUCATION

DIPLOMA PROGRAM IN MEDICAL SCRIBING 2023 - 2024
Medical Scribing Academy, Ernakulam

BACHELOR OF SCIENCE (BOTANY) 2020 - 2023
MG University

PROFESSIONAL SKILLS

- Proficiency in medical terminology and common abbreviations.
- Typing speed of 50 wpm with 96% accuracy.
- Medical coding ICD-10CM
- Good understanding of English grammar and spelling along with excellent communication skills.
- Keen attention to detail to ensure the accuracy and completeness of documentation.
- Proficiency in using computer software - MS Word, Excel, Power point.
- Willingness to undergo additional training and professional development to enhance skills and stay updated.