



# ANJALY UDAYAKUMAR

## CONTACT ME

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Kottarakkara, Kollam,  
Kerala 691531

## PERSONAL DETAILS

DOB - 10/08/1998

Nationality - Indian

Religion - Hindu

Father's Name - Udayakumar. S

Mother's Name - Rethi Bhai. B

Marital Status - Unmarried

## STRENGTHS

- Communication skills
- Problem solving
- Hardworking
- Self motivate and optimist
- Honesty
- leadership quality.

## COMPUTER SKILLS

- Basic Computer Knowledge
- MS Office (word, spreadsheet in excel, powerpoint)

## LANGUAGE

- Malayalam
- English
- Hindi

## OBJECTIVES

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge approximately.

## EDUCATION QUALIFICATION

- **Diploma in Hospital Administration.**  
Jain University
- **Front Office Executive Course**  
Raforce India Training Academy (DDUGKY)  
NSDC, MoRD India -(2020)
- **Higher Secondary**  
+2 Science, VHSS Muttara, Kollam (2016)
- **S S L C**  
MTGHS, Kottarakara -(2014)

## WORK EXPERIENCE

### Medical Records Department

Karunya Eye Hospital, Kottarakara  
(2021-2023)

## DECLARATION

I hereby declare that the above mentioned information are accurate to the best of my knowledge and belief.

Place : Anjaly Udayakumar

Date :