

VISMAYA K VINCENT

Human Resource & Marketing

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Kalayatholil (h) Nallompuzha
Kannivayal (po) Kasaragod (dt) Kerala

31/10/1999

ABOUT ME

I am a smart working, honest individual always enthusiastic to learn and undertake new skills and challenging role in reputable organisation to get an opportunity where I can build my career and expand my knowledge and experience.

EDUCATION

Vivekananda Institute Of Management Anna University

Masters in Business Administration 85%
2022-24

Mary Math Arts and Science College Kannur University

Bachelor's Degree in Physics 82%
2018- 2021

SOFT SKILLS

- Smart working
- Self Discipline
- Time Management
- Research
- Motivated
- Work Ethics

TECHNICAL SKILLS

- Ms Excel
- Ms Office
- Analytics

CERTIFICATION

- Ms Excel (beginners)
- Social Media Marketing
- Marketing And Retail Analytics
- Logistic & Supply Chain - Fundamental, Design, Operation

LANGUAGE

- English
- Malayalam
- Hindi
- Tamil

INTERNSHIP

VELAN VALVES PVT LTD, COIMBATORE, TAMIL NADU AUGUST 2023

- Organization Structural Training
- Work under HR Department
- Understood functions and coordination of each department

LE MARITIME HOTEL, ERANAKULAM, KERALA MARCH - JUNE 2024

- Front Office Administrator
- Work as HR Assistant
- Understood Customer satisfaction and Service quality

ACHIEVEMENT

- Malayalam Manorama Promoting Excellence In Education
- Magazin And Social Media Marketing Support - Promotion Support For Mary Math College, Alakode
- Drawing and Watercolor Painting - District Level Competition
- Student Volunteer Award - NSS Mary Math Arts and Science College Alakode

REFERENCE

- Dr A Valarmathi, Director
Vivekananda Institute Of Management Studies
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9976123030
- Saravanan K, Assistant Professor
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9500804348

DECLARATION

I have declare that the above information said is true and correct to the best of my knowledge

VISMAYA K VINCENT