



MAHESH MOHAN

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

Contact

+917736828564

maheshtummahesh@gmail.com

Chithira Nivas Pothappally South
Kumarapuram P.O. Haripad,
Alappuzha, Kerala. 690548

Personal Profile

Father's Name : M Mohanan

Date of Birth :13-01-2002

Sex : Male

Nationality : India

Marital Status : Single

Skills

- ERP operations and computerized typing (45 words per minute in english & 35 words per minute in malayalam).
- Office Automation & EDP.
- Office Management with Computer Word Processing using MS Word, MS Excel, PowerPoint.
- Issue resolution
- Stock management

Hobbies

- Going to Gym.
- Playing Football.
- Travelling.
- Watching Action Films.

Languages

English

Hindi

Malayalam

Tamil

Reference

Prof. OTS NAMBIAR

Former Director Spices Board
Govt. of Kerala.

Mail: otsnambiar@gmail.com

Mob: +91-9846045284

Experience

- June 2023- August 2023
Delhivery Logostics | Hyderabad, India.
Assistant Team Lead

Part Time

- August 2022 - February 2023
Pure Heart | Edappally, Kochi, India.
Brand Promoter
- March 2022 - June 2022
Workload Idfc | Bangalore, India
Work From Home

Education

- 2023
Advanced Diploma in Logistics & Supply Chain Management. London College, Edappally.
- 2022
B.COM Computer Application (Completed)
College Of Applied Science Karthikappally, Alappuzha, Kerala.
- 2019
+2 Computerized Office Management.
Naduvattom VHSE Pallippad, Alappuzha Kerala.
- 2017
SSLC
K.K.K.V.M.H.S. Pothappally, Alappuzha, Kerala.

Certifications

- Skill Certificate for Computerized Office Management issued by the Board of Vocational Higher Secondary Examination.
- Trade Certificate for Computerized Office Managemnt issued by the State Board of Vocational Higher Secondary Examination.
- National Center for Innovating Skill Technology, Authorized Training Center of RUTRONIX, Govt of Kerala.
- Department of Vocational Higher Secondary Education, Govertment of Kerala.
- Participaped in Chenganur Regional Vocational EXPO 2018-19.
- BodyBuilding & Fitness Association of Alappuzha, secured Class 1st Champion on 2018.