

RESUME

REEBA E.S

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Cell: +91 9207654462

Email: reebasaburaj@gmail.com

Career Objective:

To perceive a career in a renowned firm with dedicated efforts and to associate myself with an organization that gives me a chance to update my knowledge.

Educational Qualification:

- Graduation **B.Com (Finance)** Under University of Calicut from MES Arts and Science College, Pattambi -2017.
- **Plus 2** under Board of Higher Secondary Education, Kerala from SN Trust Higher Secondary School, Shornur-2014.
- **S.S.L.C** from Board of Secondary Education, Kerala from St.Therese H.S.S, Shornur-2012.

Work Experience

- Junior Accountant at **V&V Associates from 1-05-2019 to 31-05-2020**
- Secretary in **Perumpadanna Ksheerolpadaka Sahakarana Sangham from 17-01-2022 to present**

Computer Skills:

Certificate Course in GST Tally ERP-9

Operation Systems (windows7, 8, 10, 11, and Other)

Strengths:

Good Communication Skills.

Ready to take responsibility.

Quick Learner and Good Interpersonal Skills.

Personal Profile:

Name : REEBA E.S
Father Name : Saburaj D
Date of Birth : 05-August-1996
Marital Status : Married
Religion : Hindu
Nationality : Indian
Languages Known : Malayalam, English, Hindi, and Tamil
Address : Vadakkedath (H)
Perumpadanna,
N.Paravur P.O,
Dist: Ernakulam
Kerala - 683513

Declaration:

I here by declare that the above information is correct and true to the best of my knowledge and belief.

Place: N.Paravur

Date : 11-03-2024

(REEBA E.S)