

# S E B I N **G E O R G E**

### CONTACT

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Pallikadavu road koonammavu po

## CARRIER OBJECTIVE

To work with the leading firm and use my analytical thinking to the best of my ability combined with perseverance. so as to contribute to organisation's growth as well as attain my goal

### EDUCATION

## Bachelor of Bussiness Administration

Annamalai University Kariyad Angamaly 2017 - 2020

## diploma in Airport

Management IACTA Mar Athanasius college 2017 - 2020

#### SKILLS

- Communication
- Team work
- Time Management
- Hardworking

#### EXPERIENCE

#### Coordinator

Aster Medcity April 2022 - February 2024

- Assistant the management of daily operational activities
- Addressing the patients complaint carmly and professionally
- Investigate the patients concern and take proper action
- Assisting the patients to do pre check up before admission

#### Billing

April 2022 - February 2024

- Taking the consultation bills for the patients
- Procedure bill payments

#### About me

im Sebin George I hale from koonammavu in Ernakulam District in my family includes 3 Members. I had completed BBA (Bachelor of Business Administration) under Annamalai University and Diploma in Aviation under STED Counsil

#### ACHIEVEMENTS

Attended Airport operations programme conducted by CIAL (Cochin International Airport Limited) in 2019

HOBBIES

Gardening

Listening music

#### DECLARATION

I hereby declare that all the information provided is true to best of me knowledge and belief

Sebin George