

HANNA NIZAR

Executive

Dynamic and results-driven hospital administration postgraduate with a strong academic background and a passion for healthcare management. Proven ability to effectively manage administrative tasks, optimize operational efficiency, and ensure regulatory compliance within healthcare settings. Skilled in leadership, communication, and strategic planning, with a commitment to delivering high-quality patient care. Seeking a challenging role where I can utilize my expertise to contribute to the success of a progressive healthcare organization.

Work History

2023-12-
current

Intern Trainee-Duty Manager(MOD)

ASTER PMF, Sasthamkotta

- Oversee patient allocations, ensuring efficient utilization of hospital resources and timely assignment of beds.
- Maintain comprehensive bed statistics to facilitate informed decision-making and optimize bed management processes.
- Register Medicolegal Cases (MLC) in compliance with regulatory requirements and internal protocols.
- Coordinate casualty operations.
- Actively gather and analyze patient feedback, swiftly addressing complaints to enhance satisfaction levels.
- Oversee discharge and admission procedures, ensuring smooth transitions of care.
- Arrange ambulance services and facilitate patient referrals to ensure comprehensive care coordination.

Academic Experience

- Coordinated EUNOIA global academic event at Mahatma Gandhi University, showcasing leadership and organizational skills.
- Active participation in national-level healthcare events like HEAL and CONCLAVE.
- Gained insights into emerging trends in healthcare and academia.
- Conducted benchmarking analysis on KPIs at KIMS Health, Trivandrum.
- Led audits and root cause analysis projects at KIMS Health, implementing corrective measures.
- Academic experience in both private and government hospital settings.

Education

2021-2023

Master of Hospital Administration (MHA)

Kerala university of Health Science(KUHS)
School of medical education-kottayam

2018-2021

Bachelor's of Zoology

Mahatma Gandhi University -Kottayam

Contact

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Skills

- Software proficiency(MS Office suite, Adobe and Google workspace)
- Proficient in AI technologies(Chatgpt, MS Bing etc.)
- Skilled in quality improvement methodologies and tools
- Customer Relationship Management
- Leadership quality
- Multitasking
- Documentation and reporting
- Interpersonal relationship

Projects

- A study to assess quality improvement through benchmarking the NABH clinical key performance indicator at KIMS Health, Trivandrum
- A study to assess nurse-nurse, nurse- doctor communication with reference of ISBAR tools at Mercy Hospital,Thalayolapparambu Kottayam

Languages

English
Hindi
Malayalam