

ARCHA A

MANAGEMENT TRAINEE



OBJECTIVE

To obtain employment with a company that offer's a positive atmosphere to learn and implement my skills and technologies for the betterment of the organization

SKILLS

Language:


English, Malayalam, Hindi, Tamil

Computer:


Diploma In Computer Applications

CONTACT INFORMATION


 FEMALE

 26/02/1999

 archaaanil26@gmail.com

 7356845340

 archa_anil

 Charuvilaveedu Kaduvakkarakunnu
Parayathukonam p o Kizhuvilam

EDUCATION

- June 2015 - .
SSLC, Govt . Girls Higher secondary School Attingal

- MAY 2015 - June 2017
HIGHER SECONDARY, .PNMGHSS KOONTHALLOOR CKL
----- HUMANITIES
- June 2017 - June 2020
Graduation, BA HISTORY
-----ALL SAINT'S COLLEGE TVM
- FEBRUARY 2022 - August 2022
Computer Knowledge, Diploma In Computer Applications
-----KELTRON RUTRONIX ATTINGAL
- APRIL 2023 - OCTOBER 2023
DIPLOMA IN HOSPITAL MANAGEMENT, .
-----AVODHA EDU TECH

WORK EXPERIENCE

- 2022 DEC - 2023 OCT
Dr .Anup's Insight Eye Hospital Moonnumukku Attingal, FRONT
OFFICE EXECUTIVE

COMPUTER KNOWLEDGE

2022: DIPLOMA IN COMPUTER APPLICATIONS

HOBBIES

Writting, Singing, Drawing, Reading books, Hearing music, Literary Criticising