

KESIYA SANDRA MENDEZ



CONTACT

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mveli PO, Kochi, PIN 682507, Ernak
ulam, Kerala

PERSONAL DETAILS

Date of Birth : 05/05/2001

SKILLS

Communication, Listening, Work ethic,
problem solving.

REFERENCE

Gopalakrishnan - A2Z Driving institute
HR
9544848865

CAREER OBJECTIVE

To obtain a position where my skills and experience can be utilized to drive success and achieve organizational objectives.

EXPERIENCE

March 2022
- April 2023

Customer relationship officer

A2Z Driving institute
One year experience as customer relationship officer at
A2Z driving institute

EDUCATIONAL QUALIFICATIONS

2018 - 2021

Maharajas college, Ernakulam

BA History
Mahatma Gandhi University

2016 - 2018

Edward Memorial Government Higher Secondary school, FortKochi.

Higher Secondary - Humanities
Board of Higher Secondary examination

2015 - 2016

O.L.C.G.H.S.S, PALLURUTHY

S S L C
Board of Public Examination

ADDITIONAL QUALIFICATIONS

Domestic Data entry operator
Quess Corp Limited

Diploma in Hospital Administration
International school for skill development
June 2023 - December 2023

TECHNICAL SKILLS

English typing
Microsoft word
Internet and Email

INTERNSHIP

Completed 16 days internship from Eben Telecom Document management
system

LANGUAGES KNOWN

Malayalam, English