



HANNA NIZAR

HOSPITAL ADMINISTRATION (MHA)

Dynamic and meticulous healthcare management professional equipped with a Master's in Hospital Administration and hands-on experience gained through internships and projects. Eager to launch a career in healthcare management, I bring a robust understanding of healthcare policies, resource management, and organizational optimization. Known for rapid adaptability and exceptional communication abilities, I am poised to offer innovative insights and unwavering commitment to advancing healthcare services administration.

Trainee-Intern

MANAGER ON DUTY (MOD)-OPERATIONS(Dec 2023-present)

Aster PMF, Sasthamkotta, Kollam

- Oversee patient allocations, ensuring efficient utilization of hospital resources and timely assignment of beds.
- Maintain comprehensive bed statistics to facilitate informed decision-making and optimize bed management processes.
- Register Medicolegal Cases (MLC) in compliance with regulatory requirements and internal protocols.
- Coordinate casualty operations.
- Actively gather and analyze patient feedback, swiftly addressing complaints to enhance satisfaction levels.
- Oversee discharge and admission procedures, ensuring smooth transitions of care.
- Arrange ambulance services and facilitate patient referrals to ensure comprehensive care coordination.

Academic Experience

- Coordinated EUNOIA global academic event at Mahatma Gandhi University, showcasing leadership and organizational skills.
- Active participation in national-level healthcare events like HEAL and CONCLAVE.
- Gained insights into emerging trends in healthcare and academia.
- Conducted benchmarking analysis on KPIs at KIMS Health, Trivandrum.
- Led audits and root cause analysis projects at KIMS Health, implementing corrective measures.
- Academic experience in both private and government hospital settings.

Education

MASTER OF HOSPITAL ADMINISTRATION (MHA)

2021-2023

School of medical education(SME) Center for professional and advanced studies -Kottayam(CPAS), Kerala university of Health Science(KUHS).

BACHELOR'S OF ZOOLOGY

2018-2021

Mar Thoma College, Thiruvalla affiliated by Mahatma Gandhi University (MGU), Kerala

HIGHER SECONDARY EDUCATION

2018

Kerala board of secondary education

Skills

- Proficient in Microsoft Office Suite, Adobe, and Google Workspace.
- Strong knowledge of healthcare policies, guidelines, and regulations.
- Demonstrated effective leadership and management skills for achieving organizational goals.
- Excellent communication skills for clear and concise interaction with diverse audiences.
- Skilled in project coordination and management.
- Knowledgeable in quality improvement methodologies and tools.

Contact

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Areas of Interest

- Operations
- Quality
- Public Relation
- Human Resources
- Materials
- Marketing

Academic Projects

- A study to assess quality improvement through benchmarking the NABH clinical key performance indicator at KIMS Health, Trivandrum
- A study to assess nurse-nurse, nurse- doctor communication with reference of ISBAR tools at Mercy Hospital, Thalayolapparambu Kottayam

Languages

- English
- Malayalam
- Hindi