



BASIL SKARIA

ERANAKULAM

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EDUCATION

BACHELOR OF SCIENCE IN CHEMISTRY

M G UNIVERSITY, KOTTAYAM
2004

MBA IN HUMAN RESOURCE AND MARKETING

M G UNIVERSITY, KOTTAYAM
2015

KEY SKILLS

- Chemical Processing Skilfulness
- Numerical Controls Understanding
- Value Stream Mapping
- Strategic Thinker
- Business Development Experience
- Employee Supervision
- Product Inspections
- Quality Control

LANGUAGES

MALAYALAM - PROFICIENT

ENGLISH - PROFICIENT

HINDI - PROFICIENT

TAMIL - UPPER INTERMEDIATE

TELUGU - UPPER INTERMEDIATE

KANNADA - INTERMEDIAT

EXPERIENCE

QUALITY CONTROL MANAGER

AMES INTERNATIONAL, ERANAKULAM

FEB 2005- NOV 2011.

- Supported timely, quality product release through diligent production analysis and evaluation.
- Performed thorough quality investigations, identifying key development strategies and supporting idea implementation.
- Ensured products met manufacturing specifications by measuring dimensions and testing functionality.
- Inspected output samples, checking for faults and quality using appropriate methods.
- Kept accurate and updated records of tests, defect metrics and product failures to research root causes.
- Outlined standardised procedures for company inspections and process reviews.
- Assessed completed batch records, evaluating successes and highlighting areas requiring quality improvements

CHEMIST

PAM LABS INDIA LIMITED ERANAKULAM, INDIA

JAN 2004- JAN 2005

- Assisted in production of and studied protocols for ensured success.
- Examined expiration dates of chemicals to discard outdated supplies and maintain purity, strength and quality of unexpired goods.
- Ordered supplies and inventoried chemicals and materials on regular basis to comply with control and research requirements.
- Measured mixing times, ingredient levels and temperatures to track process and development of products.

HR

KSRTC, ERANAKULAM

DEC 2011- FEB 2021

- Worked as HR at KSRTC at Various Depos.
- Coordinated transport department holidays, sickness leave and other HR-related activities with HR department.
- Worked well under pressure to deliver positive, professional HR support.
- Served Under Sir Tomin Thachankary Then Managing Director of KSRTC as his Personal Staff till the duration of his service period.

SUMMARY

- Deliberate Quality Assurance Administrator with experience in quality improvement. Uses advanced communication skills to interact with colleagues from different departments.
- Committed professional with exceptional attention to detail. Utilises advanced time management skills to successfully complete multiple tasks on schedule. Leads and motivates team to achieve set KPIs.
- Productive employee with proven track record of successful project management and producing quality outcomes through leadership and team motivation. Works with clients to determine requirements and provide excellent service.
- Adaptable with extensive experience providing first-class results. Meets job demands and deadlines through diligent work-ethic and dedication to quality.