

# VISHNU PARAKKANDY



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📍 Kozhikode. Kerala

## 🚀 SKILLS

Inventory management

Stock control and supply chain

Vendor management

Record keeping

Product knowledge

Store operations and maintenance

Computer literacy

Attention to details

Adaptable and flexible

## 👤 PERSONAL DETAILS

Date of Birth : 30/09/1995

Nationality : Indian

## 🗣️ LANGUAGES

English

Malayalam

Hindi

## 🎯 OBJECTIVE

Experienced Store assistant with 6.5 years in medical environment. Skillful in processing transactions, handling materials for medical procedures, using registers and arranging merchandise. Maintaining adequate stock in sub-stores and main store by effective handling the needs and complaints of user departments

## 📁 EXPERIENCE

### STORE ASSISTANT

16/05/2017 - 03/11/2023

Amrita institute of medical sciences and research centre

- Worked in Materials main store, OT store, Cathlab and Radiology stores
- Hands-on experience in receiving, stocking and issuing materials.
- Profound knowledge in store operations and inventory management.
- Familiarity with operating computerized record keeping systems.
- Handled and answered inventory order and availability related questions.
- Prepared, maintained and submitted all inventory related records and reports of stock in stores.
- Maintained continues verification of stock, ordering and re stocking materials.
- Billing of materials that used for medical procedures
- Trained new staffs

## 🎓 EDUCATION

Bachelor of computer application

2013-2016

Nehru arts and science college coimbatore

## 👥 REFERENCE

**Mrs. Binduraj - Amrita institute of medical sciences and research centre**

Hod

binduraj@aims.amrita.edu

**Mr.Rajeevan ps - Amrita institute of medical sciences and research centre**

Deputy manager