

MADHURI M

++91 7559089532 ♦ Pathanamthitta, Kerala, India

♦ madhuri143mahima@gmail.com ♦ github.com/MadhuriMaadhu ♦ [linkedin.com/in/madhuri-m-8578aa250/](https://www.linkedin.com/in/madhuri-m-8578aa250/)

Versatile IT professional with a robust background in office administration, complemented by solid skills and education in the technology domain. Seeking a dynamic career opportunity with a reputable technology firm, where I can seamlessly integrate my administrative experience with my technical knowledge and soft skills to contribute to the company's objectives. Eager to bring a unique blend of organizational proficiency and IT expertise to enhance operational efficiency and foster business success.

EDUCATION

Diploma in Computer Engineering, NSS Polytechnic College Pandalam 2019-2022

Plus Two, GOVT HSS Thottakonam 2017-2019

SKILLS

TECHNICAL SKILLS

HTML, CSS, JavaScript, React, Node.JS, C, C++

SOFT SKILLS

Team Player, Communication, Self Learner, Observation

EXPERIENCE

Position: OFFICE STAFF at Alpha Ernakulum

2023-Present

Experienced office staff with one year of proven proficiency in administrative tasks, file organization, and correspondence management. Skilled in maintaining an organized workspace and contributing to overall office efficiency

PROJECTS

➤ **ECOMMERCE**
Project- January 2023

E-Commerce website using HTML, CSS and JS. This is a part of full stack e-commerce website. It's provide online shopping store. Project consist of two modules Admin and User. Payment integration using Razorpay.

➤ **NETFLIX**
Project- January 2023

This project is a simplified front-end clone of Netflix. It was created with React.js, JavaScript, HTML and CSS. It uses The Movie DB (TMDB) API to display movies and show details like genre, description and score.

➤ **ON-ROAD VECHICLE BREAKDOWN ASSISTANCE**
Project- January 2022

Built on a road vehicle it provide it's users with an easy and convenient way to manage various aspects of their vehicle using Node.js and MYSQL. Google map and GEO location API integration are also embedded.