

ARDHRA C R

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Place: Ernakulam

DOB: 21/07/2000



CAREER OBJECTIVE

To secure a responsible career opportunity by working in Human Resource Management Department of a reputed company where I can expand my interpersonal and technical skills as an individual and as a team by making a significant contribution to the success of the company.

INTERNSHIP EXPERIENCE

Name of the organization: Spectrum Softech solutions pvt. Ltd. Kochi

Role: HR Intern

Duration: February 2023- March 2023 (2 months)

Key Learnings: Assisted in the day-to-day HR activities of the organization, assisted in checking the accuracy of employee files, organize and screen CVs, Job posting, Recruitment management

Name of the organization: ERAM Motors, Mahindra Pvt. Ltd. Thrissur

Duration: 01/08/2019 – 23/08/2019

ACADEMIC QUALIFICATIONS

Course	Name of the Institution	University/Board	Score	Year
PGDM in Business Analytics	St. Teresa's College, Ernakulam	MG University	4.07(SGPA out of 5)	2021- 2023
Bachelor of Business Administration	St Alberts's College, Ernakulam	MG University	7.15(CGPA out of 10)	2018- 2021
Higher Secondary Education	Govt. Higher Secondary School, Edappally	Board of Higher Secondary Examination, Kerala	85%	2018
SSLC	Mary Matha Higher Secondary School, Thrikkakara	Board of Secondary Examination, Kerala	99%	2016

PROJECT

Title: A STUDY ON IMPACT OF ONLINE SHOPPING ON CONSUMER BUYING BEHAVIOUR IN KOCHI (Post Graduation level)

Duration: One month (October 2022)

Objective: To understand buying behaviour of consumers towards online shopping and to analyse the level of satisfaction of consumers towards online shopping.

Title: A STUDY ON EFFECTIVENESS OF TRAINING AND DEVELOPMENT AT PLYMASTER COMPANY, KOCHI (Graduation level)

Duration: One month (February 2021)

Objective: To study the effectiveness of training and how training programs are undertaken in the organization.

SKILLS

- Microsoft Excel
- SPSS
- Microsoft Word
- Microsoft Power Point
- Team player
- Flexibility

CERTIFICATIONS

Excel Fundamentals – Formulas for Finance (Corporate Finance Institute)

LANGUAGES KNOWN

English, Malayalam, Hindi

REFERENCE

Dhanya Vijayan: Assistant Professor (St Teresa's College)

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I hereby declare that all the above information is true to the best of my knowledge.

Place:

Date:

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