




## ABOUT ME

Ambitious and self-motivated individual with 1 year of experience as Accountant, excellent knowledge of financial modeling and reporting, and working knowledge of Tally and Excel. Seek a good position in your organisation to utilize my educational qualifications, bookkeeping and analytical skills for mutual growth and success.

## SKILLS

- Communication
- Time Management
- Conflict resolution
- Leadership
- Adaptability
- Decision Making
- Strategic thinking
- Accept and learn from criticism

## INTERESTS

 photography

 Travelling

 Editing

## CERTIFICATES & AWARDS

- Certificate course in Tally with A+ grade
- National cadet corps (NCC) with 'C' certificate
- Received first prize in photography competition
- Awarded for best employee with mentoring and leadership quality in previous company

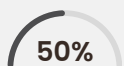
## LANGUAGES



English



Malayalam



Tamil

## WORK EXPERIENCE

### ACCOUNTANT

#### OTTUMANNIL BRICKS

03-Aug-2020 / 20-Nov-2021

- Maintained the general ledger and balance sheet across accounts, accounts payable, cash accounts and fixed assets
- Prepared financial statements and reports of company expenditures.
- Collected and analyzed clients' data and financial transactions documenting accounting control procedures.
- Prepared month-end balance sheet reconciliations including but not limited to recording transactions, creating reports, tracking income, and checking expense figures for accuracy and legitimacy.
- Provide Feedback about candidates to HR

## EDUCATION

### ◆ MBA-FINANCE AND LOGISTICS

BANGALORE UNIVERSITY 2021-2023

CGPA : 8.0

### ◆ B.COM FINANCE AND TAXATION

MAHATMA GANDHI UNIVERSITY

Graduated with : 7.6 GPA 2017-2020

## PROJECT'S

- "The impact of stress on quality of work life of female teachers" - 2020
- "A study on the students attitude toward entrepreneurship development" - 2022
- "A study on multi-modal transportation Zenline Global logistics, Chennai" - 2023