PROFILE

Identifying new business opportunities to increase and expand the organization's growth. Work closely with the senior management to develop and implement strategic plans for the organization's growth.

+91 8129345079

ibc.kannan4@gmail.com

23/02/1990

Arun Nivas

Thodanal Pala,Kottayam 686573

KEY RESPONSIBILITIES

1. Total Administration of IT Department.
2. Building a positive perception of the company
3. Promoting the Brand
4. Rapport building
5. Creating and implementing marketing and promotional campaigns.

ARUNKUMAR D
IT Administrator

EXPERIENCE

➢ **IT Administrator:** Aravinda Hospitals Ponkunnam (Old KVMS Hospital) 2022 (Still Working)

➢ **System Administrator** at Advanced Petro Services Abudabi UAE (Dec 2021-Dec 2022)

➢ **System Engineer** at Aravinda Hospitals Ponkunnam, Old KVMS Hospital Ponkunnam, Kottayam (May 2015-Dec 2021)

➢ **Hardware Technician** at Amrita Institute of Medical Sciences Kochi (March 2012 –June-2015)

➢ **Service Engineer** at IBC Kottayam (January 2011-December 2011)

➢ **Service Engineer** at Chip Set Computers Pala Kottayam (January 2010 –December 2010)

EDUCATION

• **1) SSLC –MGM NSS HSS Lakkattoor.Kottayam**

• **2) PLUS TWO- MGM NSS HSS Lakkattoor.Kottayam**

• **3) DCHNE – (Diploma in computer Application, Hardware, and Network Engineering)– (Centre for Development of Imaging Technology(C-Dit) was established by the government of Kerala in 1988)**

• **Fundamentals of Digital Marketing- Google 2023**

7. Analyzing market trends and competitor activity.

8. Developing and presenting business proposals to senior management and potential partners or investors.

9. Developing growth strategy focused both on financial gain and customer satisfaction.

10. liaison role

SKILLS

- ➢ Digital Marketing & Branding
- ➢ Team building
- ➢ Administration
- ➢ Creativity
- ➢ Quick learner
- ➢ Adaptability

Professional summary

• Proven work experience as a System Security Engineer or Information Security Engineer

• Social Media Marketing / Digital Marketing

• Experience in building and maintaining security systems

• Detailed technical knowledge of database and operating system security

• Hands on experience in security systems, including firewalls, intrusion detection systems, anti-virus software, authentication systems, log management, content filtering, etc.

• Problem solving skills and ability to work under pressure

• Responsible for taking control of a stagnant relationship and drive future growth and higher product.

• Ability to work flexible hours.

• Supported end users in problems with using desk top applications.

• Performed software support such as software updates, configurations, software rebuilds and client Installation.

• Performed desktop application installation and configuration.

• Performed installation, configuration and troubleshooting printers.

• Maintained and supervised the maintenance of Outlook data, records, contracts, easements, loads, and general files.

REFERENCE:

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