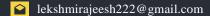
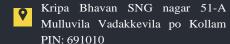


# 7902210285





## **EDUCATION**

## **MASTERS IN BUSINESS** ADMINISTRATION (MBA)

University Institute of Management Kollam (2021-2023) HR & FINANCE

## BACHELOR OF BUSINESS ADMINISTRATION (BBA)

Don Bosco Arts & Science college Kollam (2017-2020) - 73%

### HIGHER SECONDARY

Govt. Model Boys Higher Secondary school Kollam (2014-2016) - 80%

## SECONDARY SCHOOL (SSLC)

Vimala Hridaya Girls High School Kollam (2014) -82%

## PERSONAL INFO

Date of Birth : 08/02/1999 Gender Female MaritalStatus : Married

## **SKILLS**

Tally

**Data Entry** 

Microsoft Word

Microsoft PowerPoint

Microsoft Excel

## LANGUAGES

English

Malayalam

Hindi

# LEKSHMI A **MBA**

# PROFILE

Business Administration Student. I Consider myself as a responsible, orderly and ambitious person. Seeking for opportunities and secure a position to contribute my skills effectively for the growth of the organization and my professional career.

# **WORK EXPERIENCE**

Fresher

# INTERNSHIP

Worked as an Intern at MUTHOOTTU MINI FINANCIERS (Head office) Kaloor Ernakulam under the Department of Human Resource for a period of One month

# PROJECTS

## Academic Projects

Have undergone project work on

- A study on Effect of Motivation on employee productivity at Milco Dairy Trivandrum
- · A Study on Effect of Absenteeism on Organizational Productivity at MILMA Dairy Tripunithura

# **ACHIEVEMENTS & AWARDS**

- Coordinator of best management team in intercollege management fest
- · Enrolled and attended Swayam MOOC Course
- Conducted National Seminar on "Industry Expectations from MBAs- Post pandemic Scenario"

## **DECLARATION**

I hereby declare that all the above-mentioned details are true and are correct to the best of my knowledge

LEKSHMI A