



LEKSHMI A

M B A

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Kripa Bhavan SNG nagar 51-A
Mulluvila Vadakkevila po Kollam
PIN: 691010

EDUCATION

MASTERS IN BUSINESS ADMINISTRATION (MBA)

University Institute of Management Kollam (2021-2023)
HR & FINANCE

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

Don Bosco Arts & Science college Kollam
(2017-2020) - 73%

HIGHER SECONDARY

Govt. Model Boys Higher Secondary school Kollam
(2014-2016) - 80%

SECONDARY SCHOOL (SSLC)

Vimala Hridaya Girls High School Kollam (2014)
-82%

PERSONAL INFO

Date of Birth : 08/02/1999

Gender : Female

MaritalStatus : Married

SKILLS

Tally

Data Entry

Microsoft Word

Microsoft PowerPoint

Microsoft Excel

LANGUAGES

English

Malayalam

Hindi

PROFILE

Business Administration Student. I Consider myself as a responsible, orderly and ambitious person. Seeking for opportunities and secure a position to contribute my skills effectively for the growth of the organization and my professional career.

WORK EXPERIENCE

Fresher

INTERNSHIP

Worked as an Intern at **MUTHOOTTU MINI FINANCIERS** (Head office) Kaloor Ernakulam under the Department of Human Resource for a period of One month

PROJECTS

Academic Projects

Have undergone project work on

- A study on Effect of Motivation on employee productivity at Milco Dairy Trivandrum
- A Study on Effect of Absenteeism on Organizational Productivity at MILMA Dairy Tripunithura

ACHIEVEMENTS & AWARDS

- Coordinator of best management team in intercollege management fest
- Enrolled and attended Swayam MOOC Course
- Conducted National Seminar on “ Industry Expectations from MBAs- Post pandemic Scenario”

DECLARATION

I hereby declare that all the above-mentioned details are true and are correct to the best of my knowledge

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