### PRIYA MENON

#### Contact details

Phone:

8138801510

Email:

priyam152802@gmail.com

DOB:

02.10.1982

Gender:

Female

**Nationality:** 

Indian

Address:

Sreevalsam Manatukunnu Via Kallettumkara P.O Irinjalakuda

## **Key Skills**

Ability to learn from mistakes



**Active Participation** 



Adaptability Skills



Attentive Listening



Communication Skills



Customer service



### **About Me**

Seeking an opportunity to utilize my skills and qualifications in a collaborative environment, making a meaningful impact and advancing my professional journey.

#### Reference

Pradeep Babu

legal advisor

(9895757887 - )

Tina Kuruvilla

Sr. Recruiter

(04844250500 - )

## Description

Resource Hunters HR.

### Experience

Resource Hunters HR

Recruitment executive

(Jun 2018 - Dec 2019)

# Description

 Conduct Confidential Interviews, Job Posting And Advertising, Researching Candidates, Assess Candidates Before Making Recommendations, Design And Update Job Descriptions, Sourcing And Streening Candidates, Shortlisting And Interviewing Candidates.

**Alukkas Group** 

Public Relations officer

(Aug 2010 - Dec 2011)

## Description

Communication With The Customers, Understanding Of Social Media, Ability Of Multitasking, Planning Publicity Strategies.

#### Education

**SSLC** 

Sacred Heart Girls High School Thalassery (Mar 1998)

### Description

Passed In Second Class, 52 %.

Pre degree

Holy Family Women's College (Apr 2000)

### Description

Passed With First Class, 60%.

Bachelor of Arts Economics
Govt Brennen College Thalassery
(Apr 2003)

# Description

• Passed With Second Class, 58%.

Master of Arts Comparative literature Calicut University Campus (Sept 2005)

# Description

• Passed With Distinction, 82%.