

SAGAR PATIL

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Address (Permanent): 3 Prasad Nagar Part 1 near old IMS School Jule Solapur,
Solapur Maharashtra 413004.

OBJECTIVE:

Dedicated and detail-oriented Medical Scribe with over 1 year of hands-on experience in providing comprehensive documentation coverage for healthcare providers. Adept at summarizing medical facts from audio recordings into professional clinical reports while ensuring adherence to specific clinic guidelines and workflows. Seeking to contribute expertise in medical scribing and commitment to high-quality standards in a challenging and dynamic professional environment.

EXPERIENCE:

1. Medical Scribe at Cognizant Technology Solutions, Pune.

December 2022 – Present

- Listened to audio recordings of patient clinic visits and accurately transcribed medical information into clinical reports, including History of Present Illness, Physical Exam, Results, Assessment, and plan.
- Achieved proficiency in navigating Electronic Health Records (EHRs) and entered clinical reports and data directly into customer EHRs, following specific clinic guidelines.
- Maintained a high-quality standard and adhered to account-specific documentation requirements for diverse healthcare providers.
- Collaborated with managers to address feedback from providers, resolving issues promptly and effectively.
- Ensured compliance with policies and procedures related to medico legal matters, including confidentiality and release of information.

2. Technical Microbiologist during the COVID-19 outbreak in the ICMR's Viral Research and Diagnostic Laboratory at VMGMC, Solapur. (June 2020 to January 2021)

EDUCATION:

Sr. No	Courses	Name of Board / University	Year of Passing	Percentage
1	MSc Biotechnology	PAH Solapur University	2021	74%
2	BSc Biotechnology	PAH Solapur University	2018	64%
3	HSC	Maharashtra State Board	2015	60.15%
4	SSC	Maharashtra State Board	2013	77.40%

TECHNICAL AND SOFT SKILLS:

- Successful completion of a minimum 1+ year hands-on experience in Medical Scribing (Recorded).
- Good understanding of medical terminologies and clinical descriptions used by physicians.
- Excellent English sentence structuring skills, including advanced proficiency in grammar and spelling.
- Strong listening skills and ability to understand diverse accents and dialects.
- Ability to work independently in a secure and private location with a reliable high-speed internet connection and power backup.
- Experience in medical specialties such as Orthopaedics, Ophthalmology, Cardiology, Neurology, ENT, Dermatology, Rheumatology, Family Medicine, Internal Medicine, Nephrology, or Urology.
- Familiarity with Electronic Health Records; experience with Bay Care, BJIT, Epic, Cerner, Arcturus and Athena.
- Experience with Microsoft Office 365 and Dragon Ambient Experience.

PERSONAL TRAITS:

Hobbies and Interests: Reading books, Playing Volleyball and Badminton, Exploring Nature, and Wildlife, Travelling, and Photography.

Languages: English, Hindi, Marathi

DECLARATION:

I, *Sagar Patil* hereby confirm that the information given above is true to the best of my knowledge.

Place:

Date:

Sagar Patil