

# AKASH P

## CAREER OBJECTIVE

To utilize exceptional skills in medical transcription, audio dictation taking, and medical content writing effectively in favor of the Central Healthcare in the capacity of Medical Transcriptionist. Looking to obtain a position which will require me to utilize my computer knowledge, strong personal skills, organizational abilities, and business experience as well as a position in which my customer service, personal, clerical and general office skills will contribute to greater efficiency and productivity, I am eager to apply my knowledge and skills to a dynamic healthcare environment.



## CONTACT

- +91 9539254655
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Alappuzha, Kerala (690501)

## PERSONAL INFO

- Date Of Birth  
18th - April - 2001
- Gender  
Male
- Marital Status  
Unmarried
- Nationality  
Indian

## LANGUAGE KNOWN

- English
- Malayalam
- Hindi
- Tamil

## EDUCATION

- 2022-2023  
CERTIFICATE PROGRAM IN MEDICAL SCRIBING  
Luminis institute of medical scribing Ernakulam ,  
Kerala
- 2019 - 2022  
BSC Zoology Msm College Kayamkulam (Kerala  
University)
- 2017 - 2019 BIOLOGY SCIENCE Amritha Higher  
Secondary School Vallikunnam

## SKILLS

- Proficiency in Medical Terminology
- Terminology Computer proficiency with typing speed of 51WPM and accuracy OF 95%
- Active listening
- Knowledge of HIPAA regulations
- Leadership qualities
- Adaptability
- Ability to work under pressure
- Proficiency in ICD 10 CM
- Multi tasking
- Confidentiality