



Shinimol T.S

Career Objective

Secure a responsible career opportunity to fully utilize my skills and experience, while making a significant contribution to the success of the organization.



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Devisseril House,
Devine Road,
Karthedam ,
Malippuram P.O
Pin:682511
Ernakulam ,Kerala

DOB : 23/04/1991

Sex : Female

Nationality : Indian

Languages Known

- English
- Malayalam
- Hindi

Skills

- Multitasking
- Time management
- Problem solving skill
- Customer service
- Leadership
- Organization skill
- Computer proficiency

Experience

• Administrative Assistant

- Al Manakh Building Construction Dubai
1/11/2016 to 30/10/2018
- SMA Abacus India PVT.LTD
1/07/2015 to 31/05/2016

• Computer Teacher

Info Magic technologies N Paravur
01/06/2011 to 30/06/2015

• Programmer Trainee

Chips software systems PVT. LTD Ernakulam
15/11/2010 to 07/03/2011

Educational Background

- Batchelor of Computer Application
Periyar University (Tamilnadu) 2008-2011
- Higher Secondary Education -XII (Computer Science)
Govt. Of Kerala State Board
SMHSS Cherai 2006-2008
- Secondary Education -X
Govt.Of Kerala State Board
LFHS Njarakkal 2006

Hobbies

- Stitching
- Cooking
- Listening music
- Watching movies

References

- Manu K.L
Senior Faculty
Info Magic Technologies N.Paravur
+91 9961948560
- Suresh Babu R G
Managing Director
SMA Abacus India PVT.LTD
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Additional Qualification

- Diploma in Hospital Administration (TUV SUD)
International School of Skill Development - Kochi
Pursuing