



## ADILA O M

ONODY PODHIYIL (H) VENGOLA (P. O) PERUMANI,  
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9633805950  
adilaom2000@gmail.com  
in ADILA O M

### OBJECTIVE

Highly organized, motivated, resourceful and accomplished healthcare administrative professional seeking full-time position that offers professional challenges utilizing interpersonal skills, excellent management, and problem solving skills.

I am eager to contribute my skills and knowledge to a dynamic hospital environment. My academic background, combined with a strong commitment to efficiency and organizational goals, position me as a dedicated professional ready to make a positive impact on hospital operations.

Seeking an entry-level position where I can leverage my educational foundation and enthusiasm for healthcare administration to contribute to the success of a progressive healthcare institution.

### SKILLS

- Research.
- Problem solving.
- Presentation skills.
- Interpersonal skills.
- Adaptability.
- Communication.
- Microsoft Excel, Microsoft Word, and Microsoft PowerPoint.
- Time Management.
- Decision-Making.
- Leadership.
- Team Management, Teamwork.
- Teaching.

### LANGUAGE

- Malayalam
- English
- Tamil

### INTERESTS

- Surfing through internet
- Participating in Social activities
- Travelling
- Continuous Learning
- Adventure Hiking
- Cooking

### EDUCATION

- 2021 - 2023** **Kerala University of Health Sciences(KUHS), Thrissur, Kerala, India.**  
Master of Hospital Administration(MHA)
- 2018 - 2021** **Mahatma Gandhi University(MGU), Kottayam, Kerala, India.**  
Bachelor of Commerce - BCom Finance and Taxation  
A
- 2016 - 2018** **Kerala HSE**  
Higher Secondary Education  
80%
- 2015 - 2016** **H. S. S Valayanchirangara**  
SSLC  
A

### EXPERIENCE

Fresher

### PROJECTS

**A study to assess the impact of Health - Related Quality of Life and level of Patient Experience on Revisit Intention among the In- Patients at M.O.S.C Medical Mission Hospital, Kolenchery.**

June 2022 - July 2022

**A study to assess the level of Organizational Identification and level of Personal Growth Initiatives and their impact on Employee Engagement among nursing staff at MBMM Hospital, Kothamangalam.**

March 2023 - May 2023

### ACHIEVEMENTS & AWARDS

Certificate course in Computerized Accounting in Tally

### REFERENCE

#### Nishaa Laugh - Manager PR and Administration

M. O. S. C Medical College Hospital, Kolenchery, Ernakulam.  
9847189316

#### Arun S Pillai - Quality Controller

M. O. S. C Medical College Hospital, Kolenchery, Ernakulam.  
9447290299

### AREA OF INTEREST

Quality and Patient Safety

Operations