

Sreerenjini K R

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Kusumavilasam (H)
West Manakkodam
Pallithodu P O, Cherthala
Alappuzha, Kerala
Pin: 688540

OBJECTIVE

Seeking a good position in a company where I can use my energy and skills to develop, motivate, lead and encourage people to ensure the company's success also polish my own skills and knowledge & learn new skills from seniors and colleagues

EXPERIENCE

Associate, **Conduent Business Services India LLP**

Kochi-Kerala (May 2021 to Present)

- Responsible for processing Claim and meeting obligations such as TAT & accuracy levels given for the same.
- To provide an effective and efficient service to customers, ensuring the accurate and timely payment of their insurance amounts.
- Responsible for first level verification of data if required.
- Responsible for timely escalation of production related issues.
- Updating process related reports and documents

EDUCATION

DCA	BSS Institution, Cherthala	2020
BA Political Science	Kerala University – Sree Narayana College, Cherthala	2016 -2019
Class XII (Humanities)	HSS Kandamangalam, Cherthala	2014 - 2016
Class X	HSS Kandamangalam, Cherthala	2013 - 2014

SKILLS

MS Powerpoint 

MS Word 

MS Excel 

INTERESTS



PERSONAL DETAILS

Address	Kusumavilasam (H) West Manakkodam Pallithodu P O, Cherthala Alappuzha, Kerala Pin: 688540
DOB	26-12-1998
Status	Single
Nationality	Indian
Father Name	Ratnakumar K P
Languages	English, Malayalam, Tamil, Hindi

DECLARATION

I hereby declare the information furnished above is true to the best of my knowledge.

Place : Kochi

Date :

Sreerenjini K R