

# Nenma C

Puthanchirayil, chalaparambu vaikom P. O kottayam pin:686141  
9544698953 | nenmac1998@gmail.com

## Objective

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

## Experience

- **Malayala manorama**  
Marketing and sales
  - 2 years working in malayala manorama.
  - Cold calling people using a given phone directory to sell products or solicit donations. Answering incoming calls from prospective customers. Using scripts to provide information about product's features, prices etc. and present their benefits.
- **SBI cards** 28/12/2020 - 14/6/2021  
Branch relation executive

## Education

- **Mg university**  
Bsc mathematics
- **ICM computer**  
PDCFA(professional Diploma in financial accounting )
- **Aashirwad, vaikom**  
DCA(diploma in computer application )
- **Girls Higher Secondary School Vaikom**  
Higher secondary
- **St. Mary's H. H. S. S Vallakom, kottayam**  
Tenth

## Skills

- Ms office
- Excel
- Power point
- Tally and gst
- C++
- Visual basics

## Languages

- Malayalam
- English

## Interests

- Playing games
- Listening music
- Traveling
- Cooking
- Dancing

## Declaration

- I here by declare that all the details furnished here are true to the best of my knowledge and belief.