



# ATHIRA GOPALAKRISHNAN

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learning.

## Contact

### Phone

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### Address

Adimaparambil (H)  
Munduruthy Mannam P O,  
North Paravur  
Ernakulam, Kerala

## Expertise

MS Office Excel

Tally Prime

MS Office Word

## Language

English

Malayalam

## WORK EXPERIENCE

2022 - 2023

Caliber Hospitality Solutions

Office Assistant

9 Months

## EDUCATION

2019 - 2022

Mahatma Gandhi University - Graduation

B.com Finance & Taxation

56%

2017 - 2019

G.G.H.S.S Paravur - Higher Secondary

Commerce

85%

2017

D.D.S.H.S Karimpadam - S.S.L.C

State

80%

## KEY STRENGTH

Time Management

Patience

Good Listener

## DECLARATION

I hereby declare that the above - furnished details are true to the best of my knowledge and shall carry out assignment with sincerity of purpose and dedication