# **JOSHUVA PHILIPOSE**



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0 Chittakkattu Puthen Veedu Pallippad PO Harippad Alappuzha, Kerala

India, 690512

## PROFILE

Seeking an innovative and a challenging position which Will maximize opportunities to improvement my knowledge and develop my skills, leadership qualities and capabilities to grow along with the organization objectives

# LANGUAGES

- English
- Hindi
- Malayalam
- Arabic
- Tamil

## **PROFESSIONAL EXPERIENCE**

#### > ASSISTANT F&B MANAGER ST. GREGORIOS MEDICAL MISSION HOSPITAL, KERALA

(From: 26/03/2023 To: Still Working)

- **Description:**
- Assign work task
- Assist with management Logistics
- Interact with customers

### > FRONT OFFICE ASSOCIATE ACCOR HOSPITALITY, FIFA 2022 DOHA QATAR

(From: MAY / 2022 To: JAN / 2023) Description:

- Welcome FIFA FANS upon their arrival and assign rooms
- Perform all check-in and check-out tasks
- Manage online and phone reservations

#### RESTUARENT SUPERVISOR PICKLES RESTAURANT, MAALE CITY, MALDIVES

(From: FEB / 2022 To: FEB / 2022)

#### Description:

• Assist in the hiring and training of new employees as well as the continuous training of existing staff

- Respond to customer complaints quickly and resolve them
- effectively
- Interact with customers

#### > FOOD & BEVERAGE CAPTAIN HOTEL EUPHORIA, BANGALORE

(From: JUNE/2020 To: FEB /2021)

Description:

- Provide friendly, excellent and professional service to all quests.
- Responsible for handling food and beverage orders and serving guests.
- Possess knowledge to upsell, well versed in all aspects of the menu.

#### FOOD & BEVERAGE ATTENDENT PATHEMARI RESTAURANT Abu Dhabi, U A E

(From: MAR / 2018 To: JAN / 2020)

- Description:
- Assign work task
- Administer change to tables if needed.
- Interact with customers

#### FOOD & BEVERAGE ATTENDENT HILTON GARDEN INN, TRIVANDRUM

(From: MAY / 2017 To: DEC / 2017) **Description:** 

- Assign work task
- •Hand out menus and explain menu items and specials
- Interact with customers
- > HAVE DONE 6 MONTHS INDUSTRIAL TRAINING FROM HILTON GARDEN IN TRIVANDRUM

(07.10.2016 TO 07.05.2017)

## **PROFESSIONAL SUMMARY**

I Have Responsible For Greeting Guests in an Efficient and Courteous Manner. As The First Face That Many See Upon Arrival, The Hotel Front Desk Agent Checks Guests In And Out Of Their Rooms, Distributes Room Keys, Answers Questions And Processes Payments For Hotel Services. I Have Coordinated And Updated Various Department Details Regarding Ticketing, Reservations, Inquiries And Records. Responded And Attended To Different Complaints, Service Issues And Other General Questions Or Concerns. Responsible For Managing Guest, Clients And Candidates. Managed Multi-Line Phone System.

## **PASSPORT DETAILS**

- Passport Number : R0951607
- Date of Issue : 07/06/2017
- Date of Expire : 06/06/2027
- Place of Issue : Cochin

## **PERSONAL SKILLS**

- Critical thinking Employers expect candidates to have strong critical thinking skills to solve problems and make informed decisions.
- Creativity
- Leadership
- Teamwork
- Time management
- Organization
- Attention to detail
- Adaptability

## **EDUCATION**

#### **B.SC IN HOTEL MANAGEMENT & CATERING SCIENCE**

Madurai Kamaraj (University Tamilnadu) Munnar. Catering college (2014-2017)

#### **HIGHER SECONDARY**

St. Johns HSS Mattom (2012-2014) Kerala state board

#### **HIGH SCHOOL**

SN TRUST Haripad Kerala state board

## **COMPUTER SKILLS**

- Operating systems
- Computer basic knowledge
- MS Office

## PERSONAL INFORMATION

Father Name	: Philipose Joseph
Mother Name	: Gilda Philipose
Date of Birth	: 26/04/1997
Nationality	: Indian
Sex	: Male
Marital Status	: Single
Conduct & Character	: Good & Attractive

## **DECLARATION**

I JOSHUVA PHILIPOSE do hereby promise that all the above mentioned information are true and correct to the best of my knowledge and belief.

JOSHUVA PHILIPOSE

Date : Place :