



# SHIBINA S

TRANSLATOR – TYPIST – BILINGUAL  
SPECIALIST (ENGLISH & ARABIC)

## PROFILE

Passionate, professional, bilingual translator in Arabic & English and highly skilled typist in both languages. Strong ability to use active listening and interpersonal communication skills to provide quick, accurate and concurrent translation and interpretation services. Seeking to leverage and improve my translation and communication skills for the translator position.

## CONTACT

PHONE:  
9562876684

EMAIL:  
Shibinashajahan487@gmail.com

## PERSONAL DETAILS

DATE OF BIRTH: 08.08.2000  
AGE: 23  
GENDER: FEMALE  
FATHER'S NAME: K SHAJAHAN  
MOTHER'S NAME: SHAMLA P  
NATIONALITY: INDIAN  
MARITAL STATUS: SINGLE

## EDUCATION

### MA ARABIC LANGUAGE & LITERATURE

2021 – 2023  
University of Kerala – Department of Arabic, Karyavattom

### BA ARABIC LANGUAGE & LITERATURE

2018 – 2021  
MES College, Marampilly (MG University)  
[CCPA: 9.01]

### AFZAL UL ULAMA PRELIMINARY

2016 – 2018  
Roulathul Uloom Arabic College, Feroke (Calicut University)  
[Percentage: 93%]

## ADDITIONAL CERTIFICATIONS

### DIPLOMA IN COMPUTER APPLICATION

2016  
(Roulathul Uloom Arabic College, Feroke)

### DIPLOMA IN ARABIC DOCUMENT TRANSLATION

2021  
(Arab net Academy, Kozhikode)

### DIPLOMA IN TYPING

2023  
(University of Kerala, Karyavattom)

## SKILLS

- Developed translation skill
- Linguistic fluency in English, Arabic and Malayalam
- Leadership
- Communication skills
- Adaptability to change
- Time management & project management skills