



VIGNESH KRISHNAN

PROFILE

Proven success with budgets, financial analysis, and tax strategies proven effectiveness in preparing financial reports, budgets, analyses, and forecasts in strict compliance with international accounting standards. Well-versed in all corporate accounting functions, including complex federal and state tax accounting.

CONTACT

PHONE:+971551374398 (UAE)
PHONE: +91 (IND)9048312114
EMAIL:viky9048312114@gmail.com
PASSPORT: L9440347

UAE ADDRESS

Saravana Food Stuff Factory L.L.C
Um Al Quwain, UAE
PO Box:7237

PERMANENT ADDRESS

Reddiyar Compound
Mullackal Ward, Alappuzha
PIN:688011
Kerala, India

SKILLS

Communication	1
ERP and SAP	1
Corporate tax accounting	1
Puditing financial information	0.75
Preparing accounts and tax returns	1
Proficiency in IT.	1
Business acumen and interest.	0.75

WORK EXPERIENCE

BACK OFFICE ACCOUNTS

SUTHERLAND GLOBAL SURVICES

OCT 2013-DEC -2014

- Performed general office duties and administrative tasks.
- Managed accounts payable, accounts receivable, and payroll departments.
- Generated budgets and forecasts on a quarterly basis and presented to the management team.
- Reported on variances in quarterly costing reports.
- Prepared annual company accounts and reports.
- Administered online banking functions.
- Managed payroll function for employees.
- Monitored and recorded company expenses.
- SAP implementation including creation of general ledger chart of accounts and data testing.

BACK OFFICE HR &ACCOUNTS

SARAVANA FOODS STUFF FACTORY L.L.C&S

SUNLIGHT ELECTRO MECHANICAL COMPANY LLC

JAN 2016-PRESENT

- Performed accounts payable functions for manufacturing expenses.
- Managed vendor accounts, generating weekly on demand cheques.
- Managed financial departments with responsibility for Budgets, Forecasting, Payroll, Accounts Payable and Receivable.
- Created budgets and forecasts for the management group.
- Ensured compliance with accounting deadlines.
- Prepared company accounts and tax returns for audit.
- Coordinated monthly payroll functions for 200+ employees.
- Completed entire month end close process (prepared and analyzed monthly journal entries as well as the Cash Flow, Balance Sheet, Income Statement, and Trial Balance financial statements and Earnings
- Completed account reconciliations and analysis of

critical Balance Sheet accounts

- Worked closely with internal as well as with external auditors during quarterly reviews as well as the annual integrated audit.
- Coordinated the responsibilities between the team members to complete tasks before deadline,
- Assisted supervisor make monthly closing process, organized processes and procedures to support
- Maintained the contact with various departments on gathering the invoice payables and receivables
- Reviewed the payment vouchers and checked receipt vouchers before posting to ledger

EDUCATION

MASTER OF BUSINESS ADMINISTRATION IN HUMAN RESOURCE

DIPLOMA IN BUSINESS ADMINISTRATION IN BANKING AND FINANCIAL SERVICE MANAGEMENT

IIBM, DELHI

**DIPLOMA IN INDIAN AND FOREIGN ACCOUNTING
INTERNATIONAL ASSOCIATION OF BOOK-KEEPERS**

IAB, UK

DECLARATION

I hereby declare the above said things are true to the best of my knowledge.

Vignesh Krishnan



International
association of
bookkeepers