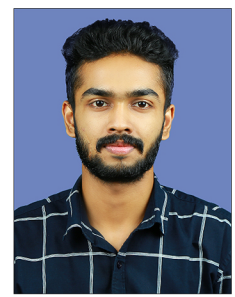


## EVIN VARGHESE

Date of Birth : 01/03/1998

Email : vargheseevin03@gmail.com

Mobile Number : 7561040829



**Objective :** To secure a challenging position where I can exhibit my skills and can contribute to the success of the organization.

## Professional Profile

- Careon Healthcare Solutions Pvt. Ltd
- Start Date 05-Oct-2020 (till date)
- Role - Store Assistant
- Role Description :
  - Assist Store Incharge In Daily Operations.
  - Receiving Incoming Stock From Consignees/Parties.
  - Ensure Stocks Are Placed In Allocated Areas.
  - Update Receiving Stocks Details In Bin On Daily Basis.
  - Assist QC (quality checking) On Inspection Of Materials.
  - Handling Loading and Unloading Labours Regarding Wages.
  - Sole Responsible On Stock Receiving And Verifying The Quantity Received.
  - Create Daily Reports, Analyze And Interpret RMS Data.

## Academic Background

Course	Institute & University	Year Of Passing
B.com -Computer Application	St Paul's College Kalamassery Mahatma Gandhi University	2020
Diploma In Computerised Financial Accounting	LBS Centre For Science & Technology	2019
HSC	Guardian Angel's HSS, Manjummel, Udyogamandal, Kerala State Board.	2016
SSLC	St.Joseph English Medium HSS Thrikkakara, CBSE Board.	2014

# Core Competencies, Skills & Interest :

## **Core Competencies :**

- Active Listening
- Communication
- Maintain Good Interpersonal Relationships
- Teamwork

## **Skills :**

- IT Skills:
- MS Office Suite (basics), Power point.
- English Communication Skills - Written and Spoken
- Client Serving Mind Set
- Hardworking, Able to Stay Focused When Doing Repetitive Work & Remain Calm During Challenging Assignments

## **Interest :**

- Photography
- Cycling
- Drawing
- Travelling

## Personal Details :

Permanent Address : Cheevelil House Lotus Garden South Pipeline,  
Hidayath Nagar Kalamassery 683503,  
Ernakulam,  
Kerala,  
India.

Languages Known : English & Malayalam

Social Status : Single

I do here by declare that the particulars furnished above by me are correct to the best of my knowledge & belief.

**EVIN VARGHESE**