

CURRICULUM VITAE

SUMI JOY

Kollannoor House, 18/1867 – B,

VVLPS Road, Konam,

Palluruthy, Kochi – 682 006

Mobile: +91 9037540881

Landline: 0484 – 2979568

Email: sumirenjugeorgr@gmail.com



CAREER OBJECTIVE

To work in a progressive organization where I can effectively contribute my skills for the growth of the organization and thereby enhance my personal and professional qualities.

ACADEMIC QUALIFICATION

- Passed SSLC from Lobelia English Medium High School, Nayarambalam, and Kerala State Board in 1997 with 50% marks.
- Passed plus Two from Vocational Higher Secondary School, Narakkal in 1999 with 80% marks.
- Passed B. Com (Co-operation) from Mahatma Gandhi University, Kerala in 2012 with 50% marks.

OTHER QUALIFICATION

- Diploma in Financial Accounting (DFA) from G-Tech, Chullickal, Kochi, Kerala.

EXPERIENCE

1. Three years' experience as Receptionist cum Junior Accountant in Mather Projects and Constructions.

2. Two and a half years' experience as sales coordinator (tele calling) in IFB Cochin branch office.

3. Now working as senior counsellor in Vedhik IAS Academy.

PERSONAL SKILLS

- Honesty
- Team Player
- Accepting Challenges

PERSONAL PROFILE

- Date of Birth 05 May 1982
- Sex Female
- Husband's Name George Chacko
- Religion Christian
- Nationality Indian
- Languages Known English, Hindi & Malayalam
- Marital Status Married

DECLARATION

I hereby declare that all the above furnished information is true to the best of my knowledge and belief.

Place: Palluruthy

Date: SUMI JOY