

# PREETHA.B



✉ preethab01051988mes@gmail.com

☎ 9544723909

📍 Aswathy Bhavan,Puthuchira Umayan  
alloor (P.O),Kollam-691589

## 🚀 SKILLS

Communication

Leadership

Problem solving

Decision making

## 👤 PERSONAL DETAILS

Date of Birth : 1/5/1988

Marital Status : Single

Nationality : Indian

Gender : Female

## 📖 LANGUAGES

English

Malayalam

Tamil

## 🎯 OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

## 🎓 EDUCATION

**Diploma In Health Inspector Course** 2008

Directorate of Health Service, Govt of Kerala

80%

**B.sc Zoology** 2012

Kerala

66%

**B.Ed,Natural Science** 2013

Kerala

72%

## ➕ ADDITIONAL QUALIFICATION

Medical Records Assistant (DDU-GKY)

## 👤 TECHNICAL SKILLS

Typing

MS office

## 📁 EXPERIENCE

**Junior Health Inspector Grade 2** -

PHC Adichanalloor,Kollam

It was a nice experience and a good opportunity to improve my employability skills. Working as a JHI during pandemic situation was very challenging.

**ICD coder at Medical Records Department** -

General Hospital, Neyyattinkara

I have been undergoing training in medical records department for 3 months where I got a chance to explore more in Medical records and ICD coding. Along with that I have gained experience in scribing for various doctors at Generl Hospital Neyyattinkara

## 👤 DECLARATION

**Declaration**

I here by declare that the information stated above is true to the best of my knowledge.